

ADVERTISEMENT OF Assistance in respect to socioeconomic analysis and assessment on construction products and lubricants needed for the UPFAS restriction proposal

1. PURPOSE

The Danish EPA (hereinafter referred to as the "contracting authority") requires the performance of a task concerning assistance in respect to socioeconomic analysis and assessment on construction products and lubricants needed for the UPFAS restriction proposal.

The contracting authority hereby invites interested eligible companies to submit offers for the solution of this task. The contracting authority's eligibility requirements can be found in the advertisement at www.mst.dk.

2. SCOPE OF THE TASK

The advertisement includes the procurement of assistance within socioeconomic analysis and assessment on construction products and lubricants for the UPFAS restriction proposal. The task is described in more detail in Annex 1.

3. PERSONAL DATA

The contracting authority processes personal information in connection with receiving offers, typically contact information for one or more employees of the bidder. The General Data Protection Regulation grants rights to the registered, and the contracting authority's processing of personal data are described in the privacy notice at <https://eng.mst.dk/about-us/the-personal-data-policy-of-the-environmental-protection-agency/inquiries/>

Together with the offer, the bidder is requested to submit a declaration of notification of processing of personal data in connection with the advertisement process, cf. Annex 3. The declaration is requested completed and signed by the bidder.

4. PROCEDURE FOR THE ADVERTISEMENT

The contracting authority advertises the task in accordance with Title IV of the Danish Public Procurement Act, as the contracting authority has determined that this contract has a clear cross-border interest.

The process for submitting offers is organised as shown below.

4.1 Advertising material

The material that forms the basis for the submission of offers consists of the following:

- a. Advertising conditions (this document)



- b. Annex 1 - The contracting authority's description of the task
- c. Annex 2 - The contracting authority's draft contract
- d. Annex 3 – Template for declaration of notification of personal data
- e. Annex 4 – Non disclosure agreement

4.2 Submission of offers

The bidder must prepare a written offer. Only one offer may be made per bidder.

The offer must not exceed 15 pages. Pages beyond the maximum number will not be included in the evaluation. In the event that more than the specified number of pages are submitted, only the first 15 pages will be considered in the evaluation

Offers must be received no later than 26 February 2024 at 12 PM.

Offers received after this date will not be considered.

Offers must be submitted in writing to Peter Juhl Nielsen (pejni@mst.dk).

The offer must include descriptions in relation to the award criteria below, and the offers will subsequently be assessed based on these criteria.

The offer and all related material shall be in English or Danish.

The bidder must abide its offer for 3 months after the deadline for submission of offers.

The bidder's costs associated with submitting the offer are irrelevant to the contracting authority, also if the contracting authority decides to cancel the advertisement without awarding a contract.

The contracting authority is not obliged to return the offers to the bidders.

4.3 Contract award

The contracting authority will evaluate the offer based on the best ratio between price and quality.

Moreover, the evaluation will be based on the following criteria:

The professional competences (40 %):

The bidder must submit CV containing the relevant professional qualifications and experience of the participant, which will be responsible for the performance of the task. The CV can maximum consist of one A4 page. It will be weighted positively that the person responsible for the performance of the task has experience with solving similar tasks.

As the task revolve around socioeconomic analysis and assessment within EU REACH regulation and restriction, it is required that the person preforming the task has professional knowledge and experience working within this. Moreover, it will be weighted positively if the person have previous experience within the specific sectors, construction products and lubricants, in relation to PFAS.



Performance/execution of the task (35 %):

The bidder must describe the overall approach on the tasks provided in Annex 1, and the interaction with the contracting authority.

It will be weighted positively if the bidder have huge flexibility and focus on first construction products and later on lubricants. Moreover, other tasks, such as extracting information from the comments from the Annex XV consultation of the UPFAS dossier, may be included during the project upon agreement.

The flexibility and competences on this should be described in the offer.

- Price (25 %):

The bidder shall provide a fixed hourly price for the task resulting in total expenses of 250,000 DKK. The bidder must also state how many hours the bidder can provide in total. A lower fixed hourly price with high quality and the right competencies will be weighted positively.

5. EVALUATION OF OFFERS

After the deadline for submission of offers, the contracting authority will evaluate the received offers on the basis of the above mentioned award criteria and decide, to which bidder to award the contract.

It will be an overall assessment of the criteria listed above. In order to assess the most advantageous offer, sub-criteria regarding quality will be assigned a score from 0-5, with 5 being the best. The absolute point scale is defined below:

5 Best possible fulfillment

4 Good/very satisfactory fulfillment

3 Average/satisfactory performance

2 Less satisfactory performance

1 Insufficient performance

0 No response

All the bidders will be notified simultaneously, and as soon as possible, of the decision regarding the contract award. The contracting authority intends to conclude the contract following the award decision.

5.1 Contract conclusion

The contract will be concluded on the basis of the conditions in Annex 2.

The contract sets out the obligations and rights that will apply between the parties in connection with the performance of the task covered by this advertisement. It should be noted that the substantial terms of the draft contract cannot be changed.

The bidder's standard terms and conditions will not form part of the contract basis.

6. QUESTIONS

Any questions about the material or process may be addressed in writing to Peter Juhl Nielsen (pejni@mst.dk) no later than 20 February 2024. Questions received after this date will not be answered.

Questions will be answered in writing and as soon as possible after they are received.



Both questions and answers will be uploaded in anonymized form to www.mst.dk.

7. CONTACT INFORMATION

The contracting authority is:

The Danish Environmental Protection Agency

Tolderlundsvej 5, 5000 Odense C

Contact person: Peter Juhl Nielsen (pejni@mst.dk)

8. TIMETABLE

The advertisement is expected to be completed according to the timetable below. It should be noted that the contracting authority reserves the right to make changes. Bidders will be notified of such changes.

Thursday 1 February 2024	Advertisement on www.udbud.dk
Tuesday 20 February 2024 at 12 PM	Deadline for questions
Monday 26 February 2024 at 12 PM	Deadline for submission of offers
Thursday 29 February 2024	Expected provision of notifications regarding the award decision to bidders
Friday 1 March 2024 at 10-11:15 AM	Contract signing kick-off meeting online

